



#### Safeguarding

Threemilestone Primary School is committed to safeguarding and promoting the welfare of all children.  
We expect all our team members to share this commitment.

## **Drugs Education and Management of Drug Incidents Policy**

The purpose of this policy is to reinforce and safeguard the health and safety of pupils and others who use the school, and to clarify the school's approach to drugs.

The school's drug education curriculum aims to:

- enable all pupils to develop their knowledge and understanding about drugs;
- explore circumstances and situations in which this knowledge can be applied; and
- develop the skills and attitudes to make informed decisions about their own health and well-being, relating this to their own and others' actions.

This policy aims to:

- protect all children and adults from illegal drugs in school or on the premises;
- ensure that appropriate action is taken if there is a drugs related incident; and
- ensure we deal effectively with any children or adults who possess or are under the influence of illegal drugs, or alcohol.

The term '**drug**' used in this policy refers to **all drugs**, including **medicines**, **volatile substances**, **tobacco** and **alcohol**.

Drugs are part of the society in which we live. The school recognises that it is essential to help young people to develop the knowledge and skills to enable them to reach well informed decisions on their own future drug use and to grow up safely.

The whole school community includes all staff, teaching and non-teaching, governors, pupils and parents and any other person who would be acting as part of the school community either voluntarily or employed by another agency or organisation. The school promotes a healthy environment for the safety of pupils and does not accept the misuse or supply of drugs by any member of the school community. Prescribed medicines are permitted when parental permission has been given and are kept in a locked cupboard or secure fridge in the staffroom (see

administering of Medicines policy). We accept that children will have their own inhalers available in school (see Asthma Policy).

Whilst this policy is a separate document, sections of this link with the school's Administering of Medicines, Asthma and Health and Safety policies.

Drug education is part of the PSHE/Citizenship curriculum. All pupils need relevant and accurate information on which to base their decisions about drugs. It is important they receive the information before they are of an age when they may begin experimenting with drugs. The school uses the Christopher Winter project materials, and there are lesson plans available for all year groups within the school.

### **Staff Responsibilities**

The Headteacher is responsible for dealing with drug-related incidents and the media. She will deal with any incidents and follow the correct procedures.

It is the responsibility of all staff to report any concerns to the Headteacher or SMT and to safely remove any unauthorised substances/ items.

The PSHE co-ordinator has responsibility for reviewing the policy (in partnership with the Head teacher, SLT and governors), ensuring evaluation takes place and that this informs policy review, ensuring the co-ordination and coherence of drug education, co-ordinating links with other agencies and cross-phase links with Richard Lander, and accessing training and support for staff.

The Governors are responsible for ensuring the policy is in place and implemented, and are involved where there is an incident and may be a case for exclusion.

Pupils and parents are aware of the school's policy on bringing medicines to school and are kept informed of any new initiatives via the weekly newsletter.

Information for parents, pupils and staff regarding drug- related issues is listed on the relevant notice boards around the school, or can be accessed from the office.

### **Confidentiality**

It is recognised that 'confidential information' means information which is not trivial, and not for public discussion. Staff will never guarantee a child absolute secrecy and the boundaries of confidentiality will be made clear to a young person before they are encouraged to disclose information. These boundaries are where child protection issues or a life-threatening situation may occur (see Child Protection Policy).

The whole school community recognises the need to deal sensitively with any issues related to children and their families and will not disclose information to any individual or agency without first considering the health and safety of the pupil.

### **Resources for Drug Education**

These are to be found in the Resource area, they include videos, DVDs and worksheets, information, books, and materials from the Health Promotion Service. Additional resources, including speakers can be organised/borrowed from the Service at Pool (01209 313419). The internet can also be accessed where appropriate.

Useful websites:

- [www.cornwall.gov.uk/drugsandalcohol](http://www.cornwall.gov.uk/drugsandalcohol)
- [www.healthyschools.gov.uk](http://www.healthyschools.gov.uk)
- [www.teachernet.gov.uk/pshe](http://www.teachernet.gov.uk/pshe)
- [www.primaryresources.co.uk](http://www.primaryresources.co.uk) - PSHE
- [www.qca.org.uk](http://www.qca.org.uk)
- [www.drugeducationforum.com](http://www.drugeducationforum.com)
- [www.adfam.org.uk](http://www.adfam.org.uk)
- [www.equalitytrust.org.uk](http://www.equalitytrust.org.uk)
- [www.talktofrank.com](http://www.talktofrank.com)
- [www.dcsf.gov.uk/everychildmatters/healthandwellbeing](http://www.dcsf.gov.uk/everychildmatters/healthandwellbeing)

### **Teaching and Learning**

This takes place within a classroom environment which encourages such values as respect, trust, and an individual's right to hold and express viewpoints. A variety of teaching methods are employed, including group discussions, role play, pre-packaged materials including video/DVD presentation and worksheets. The development of each pupil's self-esteem is an integral part of our school ethos. Drug education takes place within the science curriculum or as separate units of work looking at knowledge and understanding, skills and attitudes. It may also occur in other subjects such as PE, RE and Circle Time. *It is hoped that Drug Education will link the PSHE and the Science curriculum together to provide a coherent experience for pupils.*

Reference is made to the PSHE objectives, curriculum guidance contained in QCA 'Drug, alcohol and tobacco education' (2003) and 'Drugs Education -Progression Themes' (Health Promotion Service 2003).

### Year 1

Focuses on staying healthy, medicines and who can give us medicines.

### Year 2

Focuses on risks, hazardous substances and safety rules.

### Year 3

Focuses on smoking.

### Year 4

Focuses on alcohol.

### Year 5

Legal and illegal drugs.

### Year 6

Focuses on preventing early use.

### Training and Support for Staff

Teaching staff attended INSET in 2013 to improve/refresh their own knowledge of drugs, and were introduced to the Christopher Winter materials. Further training opportunities which arise are brought to the staff's attention. All staff and Governors are invited to in-service training, where appropriate.

The PSHCE coordinator attends relevant drug education training and is responsible for ensuring that information is cascaded to other members of staff.

### Assessment and Monitoring

Samples of work are occasionally monitored by the PSHE co-ordinator as units are studied.

Pupils are sometimes given a questionnaire at the conclusion of the unit of work, to give feedback on, for example, which activities they preferred, what did they learn, and this will be used to plan / adapt future delivery after discussion with the teachers concerned.

The policy will be reviewed annually, at the end of the Summer Term, after consultation with staff. The records of incidents will also be used as a monitoring tool.

The policy was developed in consultation with staff, governors and the Health Promotion Service.

Reference should also be made to the following policies:

**Child Protection**

**Medicines**

**Health and Safety**

\_\_\_\_\_  
Author Dated \_\_\_\_\_

\_\_\_\_\_  
Headteacher Dated \_\_\_\_\_

\_\_\_\_\_  
Chair of Governing Body Dated \_\_\_\_\_

\_\_\_\_\_  
Chair of Pupils and Curriculum Committee Dated \_\_\_\_\_

**Ratified at Full Governing Body Meeting: 19 November 2015**

**Date of next review: November 2018**